



Public Relations Practitioner

Namib Desert Diamonds (Pty) Ltd (NAMDIA) “a public enterprise “is a cutting edge diamond marketing and sales company, perfectly positioned to create a sustainable route to market a portion of Namibia’s unique and highly sought-after diamonds. Established in 2016 by the Government of the Republic of Namibia.

<i>Duty Station</i>	WINDHOEK
Primary Purpose	To serve as a central source of information about NAMDIA and as an official channel of communication between NAMDIA and its stakeholders including the public; bringing to stakeholders’ attention, through appropriate media, significant facts, opinions, and interpretations that will enhance NAMDIA’s image and brand and foster an understanding of its business amongst all stakeholders and the general public.
Minimum Qualifications and Experience	<ul style="list-style-type: none"> - An Appropriate three (3) year tertiary qualification (National Diploma) in English, Journalism, communications or a closely related field from an accredited university - Four (4) years of verifiable professional public information program and speechwriting and or/ scriptwriting experience with utilization of a wide variety of media. - A valid Code 08 Drivers License
Special Requirements/Licenses	<ul style="list-style-type: none"> - Driver’s License Code B will be an added advantage
Key Responsibilities	<ul style="list-style-type: none"> - Public Relations Management - Information Dissemination - Website Maintenance - Events Management - Speech writing - Media Liaison - Corporate public Relations
Competencies/Skills	<ul style="list-style-type: none"> - Good communication and interpersonal abilities - Numeric abilities - Time Management

Detailed Curriculum Vitae, cover letter plus **certified supporting documents** should be hand-delivered at the Namib Desert Diamonds (NAMDIA) Office, Corner of Sam Nujoma Drive and Kwame Nkuruma Avenue, Klein Windhoek.

NB: Non-Namibian qualifications must be evaluated by NQA.

Kindly take note that emailed documents will not be accepted.

Closing date for all applications is 03 July 2019